Pet Application Form

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| --- | --- |
| Name of Leaseholder (s) |  |
| Address |  |
| Telephone |  |
| Email |  |

**About your property**

1. Is the property a flat or maisonette?  Yes  No
2. Does the property have its own front door?  Yes  No
3. What floor is your front door on?  0  1  2  3+
4. Does the property have direct access to its own private garden?  Yes  No
5. Does the property have direct access to a shared garden  Yes  No
6. or open space where pets are allowed?

**Your history of owning pets**

1. Have you or any member of your household ever been denied permission to keep pets in the past?

Yes\*  No

1. Have you or any member of your household ever been prosecuted for any offence against an animal?

Yes \*  No

If you have answered yes to either of these questions, please provide further detail below.

**About the pet (s) you want to keep**

Type of Pet  Dog  Reptile  Cat  Bird

Spiders  Snake Small Mammal

1. Do you require a licence to keep this pet?  Yes  No
2. Is the pet listed in the Dangerous Dogs Act 1991?  Yes  No
3. Is the pet listed in the Schedule of Wild Animals Act 1976?  Yes  No
4. Is the pet a registered assistance pet?  Yes  No

If you have answered yes to any of these questions, please provide further detail below.

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1. Are there any other pets already in the home?  Yes  No

If you have answered yes to question 5, please confirm

* Type of pet (s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Age of pet (s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* No. of pets (s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* When was permission granted? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

When I am away overnight (e.g., hospital or holiday), I will:

Take my pets with me.

Leave the pets in the home in the care of a friend or neighbour.

If you are leaving your pets in the care of a friend or neighbour, you must confirm their contact details when you go away in case of an emergency.

Your application will be reviewed by your Specialist and a response given within 10 working days. If permission is granted you will be required to abide by the following and will have to sign a pet agreement. We will not review your application until the application fee has been paid.

If your application is approved, you will be required to sign a pet agreement. A sample of this agreement is attached to this application.

**SAMPLE PET AGREEMENT**

Pet Agreement Form

|  |  |  |
| --- | --- | --- |
| Name of Leaseholder (s) |  | |
| Address |  | |
| Email |  | |
| Telephone number |  | |
| Type of Pet |  | |
| Age of Pet |  | |
| Name of Pet |  | |
| Description of Pet or photograph |  | |
| Microchip No if applicable |  | |
| Contact details of the person looking after Contact details of the person looking after your pet when you are away. You must update this information if it changes. | Name |  |
| Address |  |
| Phone Number |  |
| Email |  |

I/We are applying to Onward Homes or Contour Property Services to keep the above pet/s and by signing this form (in conjunction with our Lease Agreement), I/we agree and understand that I /we must::

* ensure that dogs must always be kept under control and on a lead when in public areas.
* ensure that I/we take all reasonable steps to ensure that any cats with access to shared gardens or outside areas do not cause a nuisance to my neighbours.
* ensure that in the event of temporary absence from the property (i.e. hospital/holiday) the pet is appropriately re-homed or cared for and that I/we provide contact details for the person taking responsibility for the pets during any period of my/our absence from the home.
* ensure that all persons living at the property (including visitors and sub teannts) will comply with all the rules relating to pet/s.
* Ensure pet/s do not cause a nuisance to neighbours, visitors, Onward staff or contractors.
* ensure that any mess/fouling is cleared up immediately.
* ensure pet/s do not cause damage to the communal areas of the building or communal gardens.
* I/we have read Onward Homes Pets Policy and Procedure and confirm the pet/s comply with them.

By singing this agreement you are confirming that you understand that

* You are responsible for the pet/s at all times, ensuring that the pet/s are properly cared for and suffer neither cruelty nor neglect and comply with the terms of the Animal Welfare Act 2006.
* Onward or Contour Property Services may take action if the pet/s causes a nuisance, and that any breach of the agreement may lead to permission to keep the pet (s) being withdrawn
* if permission is withdrawn it is my/our responsibility to rehome the pet/s within 7 days of permission being withdrawn.
* If the property is vacated, that the pet/s are removed from the property
* If the property is sublet it is your responsibility to ensure any subtenant is aware of and abides by this agreement and you will be held responsible for any damage or nuisance caused by a pet or pets in the property whether they be your pets or pets belonging to a sub-tenant.
* the breeding and sale of pets from the property is not allowed.

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| --- | --- | --- | --- |
| Signed |  | Date: |  |

Onward Homes or Contour Property Services has granted permission to keep the above pet.

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| --- | --- | --- | --- |
| Signed: |  | Date: |  |
| Name and Position: |  | | |